

# TARVIN PARISH COUNCIL

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## NOTICE OF MEETING

MEETING:	TARVIN PARISH COUNCIL
DAY/DATE/TIME:	MONDAY 22ND SEPTEMBER 2025 - 7.15PM
VENUE:	EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

## AGENDA

### 1. APOLOGIES AND REASONS FOR ABSENCE

### 2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

**3. OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes but can be extended, if necessary, by the Chairman of the meeting)

### 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 18TH AUGUST 2025.

### 5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 18TH AUGUST 2025 NOT COVERED BY THE AGENDA

#### a. Planning Application 25/01850/OUT (Previous Minute.25/075.1)

Gladman Ltd have informed the Clerk that Cheshire West and Chester Council have indicated that it could be 3 months before the planning application is allocated a case officer.

#### b. Meeting with PCSO (Previous Minute 25/074.3).

Update

#### c. Website (Previous Minute 25/084)

The Parish Council website has been upgraded and now meets all the necessary requirements. The new address for the website is [www.tarvinparishcouncil.gov.uk](http://www.tarvinparishcouncil.gov.uk)

#### d. Parish Autumn Clean Up (Previous Minute 25/078)

A reminder that the Clean Up has been arranged for 11 October.

#### e. Wall Lower High Street (Previous Minute 25/074.4)

Update.

### 6. PLANNING MATTERS

#### a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late applications do not cover more than one dwelling:

**25/02339/FUL** - Erection of rear detached garage - 2 The Sheaf Cottages, Platts Lane, Sheaf

**25/02511/FUL** – Demolition of part of existing single storey extension and proposed single storey rear extension with flat roof – 18 The Pryors, Tarvin

**25/01952/FUL** - Erection of a metal handrail at the entrance pathway to St Andrew's Church. - Land At St Andrews Church, Church Street, Tarvin

**b. NOTICES**

**25/01808/FUL** – Rear Roof Dormer – 27 Bye-Pass Road, Tarvin - **PERMISSION**

**c. PLANNING DIFFICULTIES IN CHESHIRE VILLAGES**

Update on possible meeting with the Head of Planning

**d. SETTLEMENT SPATIAL PLAN**

Update.

**e. DEALING WITH PLANNING APPLICATIONS**

To agree a new rota.

**7. Definitive Map Modification Order relating to Tarvin CWAC/004 (Church Street and Cross Lanes)**

The Delegated Officer Decision Report recommending refusal was not called in so the application for addition of a footpath on land between Church Street and Cross Lanes has been refused. Council does have the opportunity to appeal to the Secretary of State.

**8. BLISTER PACK SCHEME**

Consideration of an Open Forum item.

**9. KING GEORGE V PLAYING FIELD**

a. Molibus and Surfaces -Update

b. The piece of Kompan equipment at the top of the field by the Scout and Guide Hut needs a new hanging ring. Kompan have quoted £381.47 plus VAT.

c. Booking - the field has been booked for the Tarvin Village Fete – Saturday 13th June 2026

**10.DRAINAGE IN OSCROFT**

Update.

**11.CHESHIRE WEST AND CHESTER COUNCIL – SPEED LIMIT POLICY**

Update.

**12.LAND HOUSING THE WAR MEMORIAL**

Update on work to register the land.

**13.CHRISTMAS TREES**

Update

**14.INSURANCE**

An alternate quotation has not been sought as Council has a long-term agreement which is due to expire on 30th September 2027. Proposal that the new premium of £2,050.43 is approved by Council.

**15.POLICIES AND PROCEDURES**

Consideration of the following policies: Freedom of the Parish Policy, Guidelines for Public Participation at Council meetings, Health and Safety, Environmental and Sustainability Policy

**16. STREET LIGHTING**

Street lighting column 18 on Lower High Street was not working, was reported to the contractor, and has been repaired.

## 17. CLERK'S REPORT/CORRESPONDENCE

### a. E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins  
ChALC Annual Meeting 2025 - Wednesday 22nd October – Eaton Estate, Eaton Park, Eccleston, Handbridge - from 5.30pm
- b. Cheshire Police and Crime Commissioner - Newsletter
- c. Cheshire Community Action Newsletter August 2025
- d. Aphra Brandreth MP – Summer Update
- e. From Guesswork to Game Plan: Free planning policy and development training for parish clerks and councillors
- f. Devolution Update – e-mails from Borough Councillor Lush
- g. Information Commissioner's Office – Newsletter September 2025
- h. Meeting with the Police and Crime Commissioner – Tuesday 7th October - Restaurant, ground floor, Cheshire Police HQ, Clemonds Hey, Oakmere Road, Winsford

### b. Recorded Crime

In July 2025 there were 8 recorded crimes in Tarvin Parish

3 Violence and Sexual Offences (1 at or near each of Broomheath Lane, Hockenhull Lane, and Ryecroft Lane), 1 Anti-Social Behaviour (at or near Broomheath Lane), 1 Public Order (at or near The Bruen), 1 Bicycle Theft (at or near Tarporley Road), 2 Other Theft (1 at or near Deansway, 1 at or near Broomheath Crescent)

### c. The Pensions Regulator

Every three years Council has to complete a re-declaration of compliance to confirm that all eligible employees who are not in a pension scheme have been put back into a pension scheme. To note that the Clerk completed the statutory return on 12th September. There were no employees to put back into a scheme.

## 18. FINANCIAL MATTERS

### a. Payments and Payments between meetings

Councillor Ford has confirmed in writing that payments authorised by Council at the August meeting were made correctly.

### b. Payment between meetings.

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
<b>Oliver and Co Solicitors Ltd</b> to provide a Land Registry compliant plan	<b>600.00</b>	600.00	3,000.00
<b>Botanica Landscapes Ltd</b> Grass Cutting August 2025	<b>624.00</b>	520.00	2,355.00
<b>Rcoh Ltd</b> 50% of the cost of the Settlement Spatial Plan	<b>2,970.00</b>	2475.00	CIL
<b>Mustardprint Ltd</b> Printing Newsletter August 2025	<b>195.00</b>	195.00	955.00
<b>Water Plus Ltd</b> Water King George V Playing Field – Account Month to 10th September 2025	<b>20.62</b>	20.62	214.68

### c. Payments to be authorised with payments to be made by Internet Banking

<b>Payee and Detail</b>	<b>Amount to be paid inc. VAT</b>	<b>Amount net of VAT (charge against budget)</b>	<b>Budget Provision available before payment</b>
<b>PKF Littlejohn</b> External Audit Year to March 2025	<b>378.00</b>	315.00	312.00
<b>Mega Electrical NW Ltd</b> Repair of street lighting column 18 Lower High Street	<b>504.00</b>	420.00	2,736.34
<b>A J Gallagher Insurance Brokers Ltd</b> Insurance Year to September 2026	<b>2,050.43</b>	2,050.43	2,100.00

d. **To note the direct debits and other payments:**

e. **External Audit**

The External Audit has been completed by the External Auditor (PKF Littlejohn) and there are no issues to report. The paperwork has been published on Council's website and noticeboard to comply with legislation.

Consideration of recommendations from the External Auditor

## **19. LIST OF OUTSTANDING ITEMS**

Updates.

## **20. TOPICS FOR PUBLICATION**

**21. DATE OF NEXT MEETING** – Monday 27th October 2025 – Edna Rose Room, Tarvin Community Centre – 7.15pm.

*Mike Hassall*

Clerk

17th September 2025

**THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**