Minutes of Tarvin Neighbourhood Plan Steering Group meeting Tuesday 15th September at 7pm

Present:
Cllr Rob Ford
Sandra Booth
Tony Brierley
John Le Core
Cllr Neil Poole
Adam Friend
Anne Richardson
Alyson Shaw
Robin Turney (Group Chair)

Apologies:
Cllr Sarah Dutton
Sophie Marks
Cllr Pet Twigg

2. Minutes of the last meeting were approved.

3. Future meetings were agreed as: 21st September, 7th & 19th October, 4th & 16th November.
Meetings will all be at 7pm and will either be in the Small Room at the Community Centre or via Teams.

4. Confidentiality & Communication
There should not be any sharing of confidential information or survey results with any third parties due to GDPR. Emails should not be from ones that are shared with those outside the Group or Parish Council. The notes from Mike Hassall should be observed and followed.

5. The Way Ahead
Tony advised that there was a Timeline shown in Tarporley Talk for September. Neil & Rob to research using SharePoint for Group Information sharing. Robin had contacted Tattenhall regarding their Steering Plan and was told that it had been very difficult and took them 12 months! They had a minimum figure of 600 properties but had a response from a builder who wanted to build 800. He is also waiting for a response from Tarporley.

6. ONH note: Project File Note SG
Responses from Landowners are still awaited and to be discussed at the next meeting.

It was agreed that the optimum number of houses the Group should be focussing on is 500.
Robin asked the Group for Leaders in the Areas that require action and the following were agreed:
Education - Neil
Healthcare - Anne
Community facilities & Local Needs - Adam
Public Transport - Rob
Walking, Wheeling & Cycling - John
Sport, Recreation & Allotments - Sophie
Highways, Traffic & Parking - Rob
Utilities, Drainage & other Infrastructure - Tony
Green Infrastructure, Countryside & Settlement - Robin
Local Businesses & Village Centre Needs - Alyson and Sandra

Rob added that Pet Twigg would be able to help on most of these matters.

7. Community Stakeholders to be contacted
Robin stated that contact should be made with all of these within the next three weeks.

8. Topics for Discussion at next meeting
Support for Leaders
How to tackle Landowners who have not responded and update on those who have responded
Commons Farm
The Triangle
CWAC Plan changes
What is included in ONH contract with PC
Update on what will be needed for communications with PC (Neil & Rob - SharePoint?)

Date of Next Meeting: Monday 21st September 2026 at 19.00pm in the Small Room at Tarvin Community Centre

Minutes produced by: John Le Core