

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 27TH JULY 2026.

PRESENT:

Councillor R Ford (Chairman)
Councillor N Poole (Vice Chairman)
Councillor P Buckley
Councillor M Butler
Councillor S Dutton
Councillor E Lush (Cheshire West and Chester Council Councillor)
Councillor A Sheppard
Councillor P Twigg

IN ATTENDANCE:

4 Members of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE

Councillor C Edwards (holiday)
Councillor M Williams (holiday)
Cheshire West and Chester Council - Councillor T Cooper

26/062 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

26/062.1 New Written Requests for Dispensations

There were no new requests.

26/062.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

26/063 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

26/064 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

26/065 REPORT ON OPEN FORUM

No issues were raised by the members of the public.

26/066 MINUTES OF THE MEETING HELD ON 22ND JUNE 2026.

RESOLVED: that the minutes of the meeting held on 22nd June 2026 be signed by the Chair of the meeting as a correct record.

26/067 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 22ND JUNE 2026 NOT COVERED BY THE AGENDA

26/067.1 Publishing Councillor addresses on the register of interests (Previous Minute 26/057.5)

The Clerk had provided Cheshire West and Chester Council with copies of Councillors Register of Interests without showing home addresses. The home address box now read

“The member holds an interest and the details of which are being withheld in accordance with Section 32A of the Localism Act 2011.”

RESOLVED: that the Registers of Interests on the Parish Council website be removed and replaced with copies of the documents on the Cheshire West and Chester Council website.

26/067.2 Tarvinonline (Previous Minute 26/054)

Tarvinonline had been informed of the decision taken at the previous meeting. The meeting noted that there had not been any response.

26/067.3 CCTV (Previous Minute 26/057.3)

The CCTV cameras and internet were working again. A new hard drive had been installed for the CCTV and a replacement router, and ethernet cable had been needed for the internet.

26/068 PLANNING MATTERS

26/068.1 Planning Applications

RESOLVED: that the following comments be made on the planning application submitted:

26/01842/FUL - Demolition of existing single storey extension, construction of single storey extension, alterations to remove window and replace with door to east elevation and erection of porch – Bank Cottage, Cross Lanes, Oscroft

Comment: No Objections

26/068.2 Notices

26/01321/S73 - Extensions including ground floor utility room, porch, and conservatory, first floor extension, and erection of detached double garage. - Variation of condition 6 (first floor window of east elevation) of 02/00126/FUL – 5 Langford Court, Tarvin -

REFUSAL

26/01508/FUL – Conversion of existing garage to habitable accommodation, erection of a detached garage/carport, and construction of a side orangery to replace the existing conservatory - Brown Heath House, Broomheath Lane, Tarvin - **PERMISSION**

26/069 KING GEORGE V PLAYING FIELD

26/069.1 Tennis Club correspondence.

Little progress had been made during the last month. The complex queries advisor dealing with the issue had indicated that he would be speaking to the Parish Council but had not done so. A copy of the site plan was also awaited.

26/069.2 Bowling Club Correspondence

The solicitors had considered that the matter was not a legal one, so they had been unwilling to assist. Copies of the agreements had been received. The Clerk continued to liaise with Water Plus but without making any progress.

RESOLVED: that the clubs be asked whether they considered that a letter to Aphra Brandreth MP might help. The letter could be sent by the groups themselves or by the Clerk.

26/070 TARVIN NEIGHBOURHOOD PLAN

26/070.1 The contractor had prepared, and forwarded to Cheshire West and Chester Council, the draft SEA combined Screening Opinion and Scoping Report for the modified Neighbourhood Plan. Cheshire West were carrying out the statutory consultation with

Natural England, Historic England and the Environment Agency. It was hoped that the consultation would be concluded by the end of August.

26/070.2 Councillors provided an update on the first Drop In Session which had been well attended and overall very productive.

RESOLVED: that the Clerk e-mail all Councillors requesting their attendance at the second session if at all possible, as to date only two Councillors had indicated positive availability.

26/070.3 So far 11 residents had expressed an interest in being members of the Steering Group. 3 of them had indicated that they would be unable to attend the meeting on 3rd August due to booked holidays.

RESOLVED: that Councillor Dutton lead the public meeting on 3rd August.

26/071 PUBLIC FOOTPATHS

Councillor Buckley reported that the working party, along with the Cheshire West and Chester Council footpaths officer, had met at Church Farm to discuss replacing stiles with kissing gates on the footpaths to Oscroft which run through the farm.

Various concerns had been talked through and it had been agreed that the stiles on the farmland on the direct path (Tarvin FP17) leading from the kissing gate at the end of the church yard to Oscroft would be replaced with kissing gates. The stiles on either side of the bridge over the brook would be replaced by pedestrian gates instead of kissing gates. The footpaths officer had agreed that Cheshire West and Chester Council would fund both the purchase and installation of the kissing gates and pedestrian gates.

Further contact had been made with the Oscroft landowner who was keen to help, and a meeting was being arranged.

26/072 CO-OPTION OF COUNCILLOR

RESOLVED: that Heather Love be co-opted onto Council to serve until the next election.

26/073 DEFIBRILLATORS

26/073.1 Playing Field

The battery had been reported as needing to be replaced by Tarvin Athletic FC on 3rd July. A new battery had been ordered and installed at a cost of £205.00 plus VAT.

The Scout and Guide Group had been responsible for checking the equipment each week, but it appeared that their representative had stopped checking the equipment some time ago and failed to tell anyone. A satisfactory explanation had not been received from the Scout Group.

RESOLVED: that Councillor Williams offer to carry out checks from now onwards be accepted.

26/073.2 High Street

The pads were due to be replaced during August, but the manufacturer had discontinued all related consumables, making them unavailable and so a new defibrillator was required. The Clerk had asked Borough Councillors Lush and Cooper whether they would be prepared to provide a grant of £800.00 (£400 each) from their members budgets towards the cost of a new defibrillator. Both had responded positively.

RESOLVED: that the Clerk submit the formal application requesting the grants as soon as possible.

26/074 RIDGEWAY HEDGE

The hedge opposite properties 11 to 19 (odd numbers only) and adjacent to the A54 road was overgrown and needed to be cut back. It was not Highways responsibility as that side of the hedge was never adopted.

RESOLVED: that the contractor who cuts the playing field hedge be asked to cut the hedge on the Ridgeway.

26/075 CLERK'S REPORT/CORRESPONDENCE

26/075.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins
 - b. Information Commissioner's Office June 2026 update
 - c. Nitrous Oxide cans – Hockenhull Lane
 - d. Communities and Engagement Officer covering Tarvin Parish
 - e. How I've been working for you - Aphra Brandreth MP
 - f. Kelsall and Willington - application for the designation of a revised Neighbourhood Area
- NB The meeting noted that the above would remove Commons Farm from the Kelsall Neighbourhood Plan area, but a separate application would need to be made by Council to add it to the Tarvin Plan.

26/075.2 Recorded Crime

The meeting noted that in May 2026 there had been 8 recorded crimes in Tarvin Parish – 4 Violence and Sexual Offences (1 at/near Sheaf Close, 1 at/near Townfield Lane, 2 at/near Gibson Close), 2 Public Order Offences (1 at/near Field Lane, 1 at/near Grosvenor Road), 1 Theft (at/near The Green), 1 Vehicle Crime (at/near Holme Street).

26/076 FINANCIAL MATTERS

26/076.1 June 2026 Payments and Payments between meetings

Councillor Ford had confirmed in writing that all payments had been made as approved by Council.

26/076.2 RESOLVED: that the following payments made since the last meeting be confirmed:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Mustardprint Printing - Neighbourhood Plan Leaflet	95.00	95.00	25,000.00
Botanica Landscapes Ltd Grass Cutting June 2026	655.20	546.00	3,870.00
Mustardprint Re Print - Neighbourhood Plan Leaflet	95.00	95.00	24,905.00
Crime Prevention Services Group Ltd Replacement hard drive	369.36	307.80	575.00

26/076.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Tarvin Community Centre	131.13	131.13	248.18

Hire of room for Council Meetings April to June 2026 + Working Party Meetings 1st, 13th, and 27th April, and 1st and 3rd June			
Cheshire Association of Local Councils Role of Chairman – Training – Councillor Poole	25.00	25.00	200.00
Mr M Hassall Battery Pack for Playing Field Defibrillator £250.20 5 Reams Copy Paper £15.99 Brother Multipack Ink Cartridges £95.63	361.82	208.50 93.01	200.00 24,810.00
Botanica Landscapes Ltd Grass Cutting July 2026	655.20	546.00	3,324.00
Payroll July 2026	1,712.61	1,712.61	23,764.07

26/076.4 Direct Debits/Other Payments

The meeting noted the following direct debit payments:

Information Commissioners Office – 29th June 2026 - £47.00

Sage Global Services Ltd – 6th July 2026 - Payroll Software July 2026 - £16.80

Water Plus – 2nd July 2026 - Water King George V Playing Field – Account to 10th June 2026 - £72.04

Lloyds Bank – 16th June 2026 – Account Charge £4.25

Lloyds Bank - 20th July 2026 – Account Charge £4.25

26/076.5 Management Accounts

The accounts for the three months to 30th June 2026 were presented to the meeting

26/077 LIST OF OUTSTANDING ITEMS

Item 1.3 Reinstallation of the chevrons

Councillor Butler reported that the chevrons had been reinstalled.

26/078 ITEMS FOR PUBLICATION

Neighbourhood Plan, Special Project, Defibrillators

26/079 DATE OF NEXT MEETING – Monday 24th August 2026 – 7.15pm - Edna Rose Room, Tarvin Community Centre