

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 27TH APRIL 2026.

PRESENT:

Councillor R Ford (Chairman)
Councillor M Butler (Vice Chairman)
Councillor P Buckley
Councillor S Dutton
Councillor E Lush (Cheshire West and Chester Council Councillor)
Councillor N Poole
Councillor P Ryan
Councillor P Twigg
Councillor M Williams

IN ATTENDANCE:

No members of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor C Edwards (holiday)
Councillor A Sheppard (out of the area on the day of the meeting)

26/001 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

26/001.1 New Written Requests for Dispensations

There were no new requests.

26/001.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Twigg declared an interest in planning application 26/00524/PIP as she was the agent for the application, acting on behalf of Planning Angel Ltd, and indicated that she would leave the room for that item. Councillor Buckley declared an interest in minute 26/010 as he lived along High Street. No other declarations were made.

26/002 OPEN FORUM

The meeting was not suspended for the Open Forum as there were no members of the public present.

26/003 MINUTES OF THE MEETING HELD ON 23RD MARCH 2026.

RESOLVED: that the minutes of the meeting held on 23rd March 2026 be signed by the Chair of the meeting as a correct record.

26/004 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 23RD MARCH 2026 NOT COVERED BY THE AGENDA

26/004.1 Spring Clean Up (Previous Minute.25/198.2)

The clean ups in Tarvin and Oscroft had gone well. In Oscroft 13 people had attended and a couple of others had done litter picking on other days. In Tarvin about 25 people had volunteered, including many children. The large turnout and all the hard work had enabled most streets in Tarvin to be picked, plus Cross Lanes (Waverton side), and the A54 and A51.

26/004.2 Section 106 agreements and the Community Infrastructure Levy (Previous Minute 25/203.1b)

A copy of the slides shown at the Connexions meeting had been forward to Councillors.

26/005 PLANNING MATTERS

26/005.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

26/00824/PIP - Erection of two dwellings – Land at Barrow Lane, Tarvin

Comment: One dwelling would be more in keeping, two would look out of character.

26/00524/PIP – Erection of one dwelling – Land at Platts Lane, Tarvin

Comment: No Objections

26/00764/FUL - Erection of a stable block with associated works, including a new driveway, turning area and post and rail perimeter fencing - Land Adj. Brook Cottage, Willington Road Tarvin

Comment: No Objections but request a condition that the use is domestic only.

26/00932/FUL - First floor side extension - 14 Broom Crescent, Tarvin

Comment: No Objections

26/005.2 Notices

26/00122/FUL - Single storey extension to form dining space to the north elevation with new fenestration. Installation of a new bay window to the south elevation to replace the existing, along with additional alterations to window and door openings - Cross Lanes Cottage, Broomheath Lane, Bruen Stapleford - **PERMISSION**

26/00499/FUL - Single Storey Side Extension - 23 The Pryors, Tarvin - **PERMISSION**

26/005.3 Settlement Spatial Plan

26/005.3.1 The meeting noted that it appeared extremely unlikely that Cheshire West and Chester Council would provide the promised figures for new housing.

26/005.3.2 RESOLVED: that a proposal from the contractor to carry out a Neighbourhood Plan review which would include site allocations to re-establish a plan led framework for Tarvin be accepted subject to the outcome of a further working party meeting with the contractor, and with all Councillors invited, to be held during the first two weeks of May.

26/005.3.3 RESOLVED: that the sum of £25,000.00 be allocated from the Community Infrastructure Levy funds to cover the review and all associated works and meetings including the hire of rooms/premises.

26/006 KING GEORGE V PLAYING FIELD

26/006.1 Tennis Club

The Tennis Club complaint had been reviewed by the Wave customer service team, and they had allocated a named individual to deal with it going forward. Having reviewed all the evidence provided this individual was of the view that the Tennis Club was not liable

for the charges due to the use of a septic tank. He had sent his recommendation, along with the supporting evidence, to United Utilities (the wholesaler) who had imposed the charges. They had 21 days in which to respond to either agree that the charges were not due to the Tennis club or to explain why they were due. In the meanwhile, the account had been placed on hold until the end of May.

26/006.2 Bowling Club Correspondence

Water Plus had opened an account for Tarvin Bowling Club and to date had charged them £366.32 for water and surface water drainage. The club had asked the Clerk to help them get the invoice cancelled and account closed.

26/006.3 Painting Main Gates

RESOLVED: that a quote of £670.00 be approved to remove mould/moss growth and provide two coats of white paint.

26/006.4 Children's Play Area Surfaces

The surfaces were looking very green and in need of some maintenance. The contractor had reported that he was going to see how their rotary moss brush brought the area up but if that didn't work a chemical application and/or power wash would be necessary.

RESOLVED: to accept whichever solution was necessary to resolve the issue.

26/007 SPECIAL PROJECTS 2026/27/PUBLIC FOOTPATHS

26/007.1 The meeting noted that footpaths Tarvin FP3 and Barrow FP20 had been walked along with footpath FP15 leading to FP17 from Kelsall Road to Cross Lanes. Photographs had been taken of the stiles and the condition of each had been noted. The working party had contacted the Cheshire West and Chester Council Rights of Way Officer covering Tarvin Parish and also the Mid-Cheshire footpaths group.

26/007.2 RESOLVED: that Kissing Gates be the special project for 2026/27

26/007.3 RESOLVED that the working party continue their work, including liaising with the Rights of Way Officer and the Mid-Cheshire footpaths group, and looking for external funding to match fund the £2,000 approved in the budget.

26/008 ROAD JUNCTION – A54 AND SHAY LANE

An Oscroft resident had raised concerns about the poor state of the road junction.

RESOLVED: that Councillors and Oscroft residents be encouraged to complain to Cheshire West and Chester Council online about the issue.

26/009 TARVINONLINE

The working party provided an update on their work regarding the future of Tarvinonline. Options moving forward appeared to be ownership by the Parish Council, creation of a Registered Charity and finding Trustees, asking a local group to own it, running a Tarvinonline Facebook page only, or closing it down.

There were concerns around ownership by the Parish Council as the Clerk was the only person authorised to officially communicate on behalf of the Council, finding sufficient volunteers to run Tarvinonline had proved difficult and a shortage could lead to Councillors having to undertake the work, articles criticising the Council or decisions made by Council would be unlikely to be published.

Tarvinonline had produced some statistics highlighting usage of Tarvinonline and these were shared with the meeting. Tarvinonline were carrying out a survey asking readers how they would like Tarvinonline to develop and they would like the survey publicising in the next edition of Tarvin Times.

RESOLVED: that the Clerk update Tarvinonline and ask them for survey results up to the end of May after which the working party would meet again.

26/010 PARKING IN TARVIN VILLAGE CENTRE

A report that had been produced was considered.

RESOLVED (26/010.1): not to write to owners of car parks and not to apply for planning in principle for a car park on land at Church Street.

It was considered that removing the bus stops on High Street close to the shops had advantages.

RESOLVED (26/010.2): that the Clerk ask the Post Office for a copy of the petition which was in circulation in order that Council could consider what was being requested at the next meeting.

26/011 CLERK’S REPORT/CORRESPONDENCE

26/011.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins
- b. Cheshire Police Update – The meeting noted that PCSO Hannath would be continuing to cover the Tarvin/Kelsall Ward but also Chester Villages
- c. Information Commissioner’s Office April 2026 update – The meeting noted that Council would require a “Process for Handling Data Protection Complaints Policy” after June 2026
- d. It's time for the Cheshire and Warrington Combined Authority's next steps
- e. West Cheshire Town and Parish Council Conference - Wednesday, 17th June 2026 - Room One at Hartford Golf Club, Burrows Hill, Northwich - 4:00pm – 6:30pm
- f. Two Tarvin residents regarding an alleged planning condition breach

RESOLVED (26/011.1f): that the correspondence be noted and kept for any future retrospective planning application.

g. Mid Cheshire Footpaths Society – Invitation to attend their AGM - The Goshawk, Station Road, Mouldsworth - Wednesday 6th May 2026 - 12:30pm. Councillor Williams offered to attend.

26/011.2 Recorded Crime

In February 2026 there were 8 recorded crimes in Tarvin Parish.

3 Violence and Sexual Offences (1 at or near Hunters Crescent, 1 at or near Austins Hill, 1 at or near Shay Lane)

2 Other Theft (1 at or near Sandy Lane, 1 at or near Tarporley Road along the A51)

1 Criminal damage and arson (at or near Hockenhull Lane)

1 Burglary (at or near Kelsall Road)

1 Other Crime (at or near The Green, Oscroft)

26/011.3 Clerk’s E-Mail Correspondence

RESOLVED: that in order to improve the operation and effectiveness of Council meetings all Councillors be put on a weekly rota (Sunday to Saturday) to review all the correspondence that the Clerk sends to Councillors each week and to highlight for the meeting issues that should be picked up for discussion and decision at the meeting.

26/012 FINANCIAL MATTERS

26/012.1 March 2026 Payments and Payments between meetings

Councillor Ford had confirmed in writing that payments had been made as approved by Council.

26/012.2 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT	Budget Provision
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		(charge against budget)	available before payment
JDH Business Services Ltd Internal Audit Year to 31st March 2026	358.80	299.00	600.00
Tarvin Community Centre Hire of Room – Council meetings January to March 2026, Small Meeting Room January 2026	81.82	81.82	330.00
Cheshire Community Action Membership Year to March 2027	55.00	55.00	1,400.00
Botanica Landscapes Ltd Grass Cutting March and April 2026	936.00	780.00	4,650.00
Tarvin Community Centre Storage of Archives – April 26 to March 27	160.54	160.54	160.00
Cheshire Association of Local Councils Affiliation Fee Year to 31st March 2027	990.80	990.80	1,345.00
Payroll April 2026	1,712.81	1,712.81	28,800.00

26/012.3 Direct Debits/Other Payments

The meeting noted the following direct debit payments:

British Telecom Plc – 25th March 2026 – Telephone and Internet March 2026 – two venues – including replacement equipment £227.03. The invoice should have amounted to less than £227.03. The Clerk had complained to BT and was awaiting a formal response.

Sage UK Ltd – 8th April 2026 - Payroll Software April 2026 - £13.20

Lloyds Bank – 17th April 2026 – Account Charge £4.25

26/012.4 Management Accounts Year to 31st March 2026

Management Accounts for the year to 31st March 2026 were presented and accepted.

26/012.5 Internal Audit Report

The report was noted.

RESOLVED: to review the Financial Regulations at the next meeting.

26/012.6 Annual Governance Statement (Section 1)

The Annual Governance Statement was read, completed, and signed by the Chairman of the meeting and the Clerk.

26/012.7 Accounting Statements (Section 2)

The Accounting Statements for the year ended 31st March 2026 were approved and signed by the Chairman of the meeting and by the Clerk confirming that the return represented fairly the financial position of the Council.

26/012.8 Community Infrastructure Levy

The meeting noted that the sum of £11,178.56 had been received on 2nd April 2026

26/013 LIST OF OUTSTANDING ITEMS

26/013.1 Wall Lower High Street

The meeting noted that the wall had been repaired

26/013.2 Land housing War Memorial

The new solicitor dealing with the application was advising Council to drop the application as it had little chance of succeeding. Continuing against his advice would probably cost Council in the region of £1,000. The reasoning was that in his opinion (as a solicitor and also former employee of the land registry) it would be turned down because members of the public had

access to the war memorial at all times. Therefore, Council have not had adverse possession for 12 years and still don't have it.

RESOLVED: to accept the recommendation and drop the application.

26/014 ITEMS FOR PUBLICATION

War Memorial, Tarvinonline survey, painting the gates on the playing field, kissing gates.

26/015 DATE OF ANNUAL PARISH MEETING

The meeting noted that the Chairman intended to hold the Annual Meeting of the Parish at 7.15pm on Monday 18th May 2026.

26/016 DATE OF NEXT MEETING – Monday 18th May 2026 – immediately following the Annual Parish Meeting - Edna Rose Room, Tarvin Community Centre

26/017 RESIGNATION OF COUNCILLOR

Councillor Peter Ryan stood down as a Councillor with immediate effect. He was thanked for his service whilst working as a Councillor over the last 10 years.