

TARVIN PARISH COUNCIL

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NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 23RD MARCH 2026 - 7.15PM
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

3. OPEN FORUM

An opportunity for members of the Public to make comments and raise questions on Parish matters. (Allocated time 15 minutes but can be extended, if appropriate to do so, by the Chairman of the meeting)

A Tattenhall Councillor is expected to be present to talk to Councillors about work that has been undertaken by Tattenhall on installing kissing gates.

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 23RD FEBRUARY 2026.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 23RD FEBRUARY 2026 NOT COVERED BY THE AGENDA

a. 25/01952/FUL Handrail at land at St Andrew's Church Tarvin (Previous Minute.25/190.1k)

A meeting had not been necessary as those making the application decided that the rail should be in the middle. The reason being that those in need of using it, often had one side stronger than the other. This means that they need to either use their left or right hand on the rail to go up and down. Having it at either end would not help people.

b. Spring Clean Up (Previous Minute 25/188)

The equipment has been ordered for the Clean Up on 28th March.

6. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late applications do not cover more than one dwelling:

26/00434/REM - Approval of reserved matters (Access, Appearance, Landscaping, Layout and Scale) following outline approval under 25/01509/OUT - Erection of dwelling with detached garage - Land Adjacent to 12 Grosvenor Road, Tarvin

26/00499/FUL - Single Storey Side Extension - 23 The Pryors, Tarvin

26/00395/FUL – Demolition of 1 no. existing ancillary residential outbuilding, and erection of 1 no. replacement ancillary residential outbuilding - Brook Cottage, Willington Road, Tarvin

26/00570/FUL - Single storey detached garage and home office – Thornleigh, Shay Lane, Tarvin

26/00642/FUL - First storey side extension, new ensuite window to side, and covered canopy to front – 6 Heath Drive, Tarvin

b. NOTICES

None to date

c. SETTLEMENT SPATIAL PLAN

Updates.

d. DEALING WITH PLANNING APPLICATIONS

Consideration of a new rota for Councillors preparation with Planning Applications:

7. KING GEORGE V PLAYING FIELD

a. To note that Tarvin Athletic Football Club have booked the field for a football competition on Saturday 4th July – midday to 6pm b. Tennis Club correspondence. - Update.

8. FUTURE SPECIAL PROJECTS

Updates including consideration of a project for 2026/27

9. RISK ASSESSMENT/STATEMENT ON INTERNAL CONTROL/INSURANCE REVIEW

Consideration of the following documents:

a. Risk Assessment. b. Statement on Internal Control. c. Insurance. d. Asset Register.

10. CLERK'S REPORT/CORRESPONDENCE

a. E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils – E Bulletins
- b. Cheshire West Town and Parish Connections - Section 106 agreements and the Community Infrastructure Levy (CIL) Thursday 26th March 6pm to 7pm – Councillors Ford and Twigg will be attending.
- c. Cheshire Community Action Newsletter – 24th February 2026.
- d. Peak Cluster newsletter - February 2026
- e. "It's Official: Power is coming from Westminster to Cheshire and Warrington".
- f. Information Commissioner's Office March 2026 update
- g. Invitation to watch the Police March scrutiny meeting – 23rd March 2026 - 1pm

b. Recorded Crime

In January 2026 there were 4 recorded crimes in Tarvin Parish

2 Violence and Sexual Offences (1 at or near Deansway, 1 at or near Willington Road)

1 Public Order (1 at or near Willington Road)

1 Other (1 at or near Shay Lane)

11. FINANCIAL MATTERS

a. Payments and Payments between meetings

b. Payment between meetings.

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
St Andrews Church Tarvin Churchyard Grant from Cheshire West and Chester Council	1,535.31	N/A	N/A
KDL Groundworks	5,125.00	5,125.00	15,758.72

Dig out and remove matting from play areas. Stone up for soft surface			
Crime Prevention Services Group Ltd Annual Maintenance Fee – CCTV System on King George V Playing Field	166.80	139.00	640.00
Mustardprint Ltd Printing Newsletter March 2026	195.00	195.00	325.00

c. Payments to be authorised with payments to be made by Internet Banking

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment

d. To note the direct debits and other payments:

e. **British Telecom Plc**

To note that the Clerk is in discussion with BT about a new contract.

f. **Special Project Account 2025/26**

Proposal to show the balance of £2,400 as an earmarked reserve in the accounts.

12. LIST OF OUTSTANDING ITEMS

Consideration of the outstanding items

13. TOPICS FOR PUBLICATION.

14. DATE OF NEXT MEETING – Monday 27th April 2026 – Edna Rose Room, Tarvin Community Centre – 7.15pm.

15. RESOLUTION – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

16. STAFF TERMS OF EMPLOYMENT

Consideration of the rate of pay of the Community Amenity Operative from 1st April 2026.

Mike Hassall

Parish Clerk

17th March 2026

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING