

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 26TH JANUARY 2026.

PRESENT:

Councillor R Ford (Chairman)
Councillor P Buckley
Councillor M Butler
Councillor S Dutton
Councillor C Edwards
Councillor E Lush (Cheshire West and Chester Council Councillor)
Councillor N Poole
Councillor A Sheppard
Councillor P Twigg
Councillor M Williams

IN ATTENDANCE:

1 Member of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor P Ryan (unwell)
Cheshire West and Chester Councillor T Cooper

25/160 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

25/160.1 New Written Requests for Dispensations

There were no new requests.

25/160.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillors Dutton and Williams declared interests in planning application 25/02104/PIP as they knew the immediate neighbour. No other declarations were made.

25/161 OPEN FORUM

A member of the public had asked what arrangements had been made for buses and school transport with Church Street Tarvin being closed from 3rd February for four days. Concerns were also raised regarding a misleading Tarvinonline article on the road closure. As Council had not been provided with any details of the closure the Clerk had agreed to contact Manweb who it was thought were carrying out repairs along the street and then write an appropriate note to Tarvinonline.

25/162 MINUTES OF THE MEETING HELD ON 15TH DECEMBER 2025.

RESOLVED: that the minutes of the meeting held on 15th December 2025 be signed by the Chair of the meeting as a correct record.

25/163 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 15TH DECEMBER 2025 NOT COVERED BY THE AGENDA

Review of Review of speed limit along Willington Road, from Oscroft to Willington (Previous Minute.25/148.1)

On 16th January 2026 an e-mail from Highways had indicated that the Highways Asset and Network Senior Manager had confirmed that their community-led speed limit policy remained under review and that during the interim period, all new requests were on hold until the revised policy had been approved by Cabinet.

25/164 PLANNING MATTERS

25/164.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

25/03549/FUL - Single storey rear and west side extension and installation of first floor window to east elevation – 7 Broom Crescent, Tarvin

Comment: No Objections. However, the trees close to the foul sewer should be removed, potential for root egress, which could obstruct the flow of effluent.

25/03996/CAT - Trees have been flagged by highways for removal due to the fact they are pushing a wall over which could collapse and hurt a member of the public. Trees are to be removed so the wall can be rebuilt and public made safe -- Green Banks, High Street, Tarvin.

Comment: No Objections. It is essential these trees are removed to remove the pressure on the roadside retaining wall and permit access to allow the wall to be demolished and re-built to retain the stability of the retaining wall.

It is suggested that the following condition be applied to the approval. "Sympathetic planting that will not damage the rebuilt wall to replace the large trees. In so doing so a bio-diversity net gain be achieved."

26/00015/FUL - Change of use of existing outbuilding to provide a temporary rural workers dwelling (Retrospective) - Smithy Farm, Ryecroft Lane, Bruen Stapleford

Comment: The Parish Council note the proposal and defer to planning officers of the council to assess the evidence provided justifying the need for the stated use, and the implication on pending enforcement action.

25/164.2 Notices

25/03633/TPO - 1x Mature Oak (T1) - Carry out a full crown reduction of 2.5-3m to promote healthy future growth. Removal of minor stem growth and selective reduction cuts will encourage a well-balanced canopy and reduce the likelihood of weak or congested growth. Remove minor growth on main stem - Laburnum Cottage, Broomheath Lane, Tarvin – **PERMISSION**

25/02104/PIP – Erection of 9 dwellings and associated infrastructure works – Land at Bye Pass Road, Tarvin – **PERMISSION**

25/164.3 SETTLEMENT SPATIAL PLAN

25/164.3.1 Cheshire West and Chester Council had still not provided any figures for new housing, so this item was not considered.

25/164.3.2 As new figures were not available a response to the contractor was not considered.

25/165 KING GEORGE V PLAYING FIELD

25/165.1 Surfaces

Groundwork had started on 26th January.

RESOLVED: that the account for the contractor providing the materials, £12,831.60 plus VAT, be paid prior to delivery as per their terms and conditions of trading with the Council.

25/165.2 Proludic - Spring See-Saw, Kompan – Hanging Ring

The work had been completed.

25/165.3 Tennis Club

Muckle had indicated that they were no longer actively looking to collect money from the Tennis Club. Councillor Butler had spoken to Wave Utilities, and they were now requesting a Plumbing Site Plan which they believed should be obtainable from Cheshire West and Chester Council. Councillor Butler had made contact with the Council and was awaiting a response.

25/166 GOV.UK E-MAIL

All Councillors had been able to log on and use their new addresses.

RESOLVED (25/166.1): that the Clerk remove all Councillor personal e-mail addresses from Councils records at the end of the month.

RESOLVED (25/166.2): that the new e-mail addresses be added to the website and newsletter and telephone numbers removed.

25/167 VEHICLE ACTIVATED SIGNAGE

The solicitor had considered that from a legal point of view Council did not have a case and the advice received was not waste money on the solicitor preparing paperwork and making contact with the contractor.

RESOLVED (25/167.1): to accept the advice from the solicitor.

RESOLVED (25/167.2): to accept an offer from Councillor Lush to try to find out whether residents have a statutory right to prevent Highways from installing signage, such as vehicle activated signage, on the Highway outside their property.

25/168 FUTURE SPECIAL PROJECTS

RESOLVED: to choose the special project(s) for the coming financial year at the next meeting.

25/169 RURAL KEY SERVICE CENTRES MEETING – FORMATION OF GREEN OPEN SPACE ALLIANCE

Councillor Lush, reporting on the meeting that he had attended, considered that it had been a very unsatisfactory meeting and it was difficult to know whether, or how, it would progress. Malpas Parish Council, who arranged the meeting, were still waiting for a visit from the Head of Planning. A majority of those present had wanted to challenge Cheshire West and Chester Council and the housing numbers but as nothing had been confirmed it did not get very far.

Other topics covered included why CWaC had not investigated brownfield sites for housing, basic information on infrastructure capacity should be provided, should Neighbourhood Plans be updated as a matter of urgency, and how best to lobby the Local Plan Working group.

Based on the discussions terms of reference were going to be drafted and circulated and a further meeting arranged after Malpas PC has had their meeting with the Head of Planning.

RESOLVED: that Council wait for the paperwork, discuss it, and then attend the next meeting.

25/170 POLICIES AND PROCEDURES

RESOLVED: that the following be added to the Documents for Retention or Disposal Policy.

Document	Retention Period	Reason	Disposal
Correspondence relating to the clubs with leases on the King George V Playing Field	Indefinite	Long Term Leases and changes in legislation. Required to help understanding.	N/A

25/171 CONSIDERATION OF A BIKE PUMP TRACK

A Tarvin resident had requested that Council consider installing a bike pump track on the King George V Playing Field. The meeting considered that a bike pump track would be an asset to the village and would probably be popular and well used. However, the playing field was fully utilised at the present time, and a bike pump track could not be housed without adversely affecting other activities or immediate neighbours. It was noted that there was no other land available in the village which was same problem that existed with similar items highlighted in the Neighbourhood Development Plan.

RESOLVED (25/171.1): not to install a bike pump track on the playing field.

RESOLVED (25/171.2): to consider the suggestion at a future date should suitable land became available.

25/172 PUBLIC FOOTPATHS

The footpath working party had been tasked with completing their work by 31st March (see minute 25/152.1) but thanks to the Mid-Cheshire Footpath Society the tasks had been undertaken. Councillor Buckley had registered the Parish Council as a member of the society and had learnt that the society routinely walk all the registered public footpaths and where repairs/improvements were necessary pass the requests to Cheshire West and Chester Council.

RESOLVED: that the working party find out where there are stiles on paths that would be better served by kissing gates.

Councillor Lush indicated that a different Parish Council had installed kissing gates recently and he would find out how much they had cost.

25/173 CLERK’S REPORT/CORRESPONDENCE

25/173.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins
- b. Message from Dan Price (Cheshire Police and Crime Commissioner) on PCSO consultation.
- c. Letter from Assistant Chief Constable Re PCSOs
- d. News from Cheshire Community Action: December 2025
- e. ONH - New NPPF 2025: what’s the impact for local councils and neighbourhood plans?
- f. Aphra Brandreth MP – December 25 update.
- g. Cheshire West and Chester Council - Building a Brighter Future for Cheshire and Warrington
- h. Police Surgery – 17th January 2026 -Tarvin Community Centre – 1 – 2pm
- i. Information Commissioner’s Office January 2026 update
- j. Quarterly meetings with the Police – the first had been provisionally arranged for 4th February 2026. The Clerk had asked what the purpose of the meetings was and the

following response had been received “Essentially due to myself and others on the rural cover such large areas it is very difficult to attend parish council meetings. What we would like to do is meet quarterly either in person or an email would suffice if no one was available, to highlight anything we need to be aware of or can assist with. I will be emailing the week before to arrange a time/location and or attendance.”

k. Police and Crime Commissioner – Newsletter January 2026

l. E-mail from a Tarvin resident to Highways and Borough Councillors regarding speed limit on Pool Lane, Tarvin

m. Aphra Brandreth MP - Championing the contribution of Post Offices

25/173.2 Recorded Crime

In November 2025 there were 5 recorded crimes in Tarvin Parish.

1 Violence and Sexual Offence (at or near Broomheath Lane)

2 Public Order (1 at or near Grosvenor Road, 1 at or near Broomheath Lane)

1 Shoplifting (at or near Okells Garden Centre)

1 Other Crime (at or near Hockenhull Avenue)

25/174 FINANCIAL MATTERS

25/174.1 December 2025 Payments and Payments between meetings

Councillor Ford had confirmed in writing that all payments had been made as approved by Council.

25/174.2 RESOLVED: that the following payments made since the last meeting be confirmed:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
HAGS – SMP Ltd Repairs to Mobilus and Independent Inspection of all Equipment on King George V Playing Field.	2,718.00	2,265.00	2,370.53
Society of Local Council Clerks Membership Fee 2026	253.00	253.00	286.97
Scottish Power Electricity December 2025	179.18	170.65	732.44

25/174.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Botanica Landscapes Ltd Grass Cutting December 2025	312.00	260.00	405.00
Tarvin Community Centre Hire of Room for Council Meetings, October, November, December 2025	65.46	65.46	140.67
Tarvin Gardening Club Annual Donation for maintenance at Well Cottages etc	250.00	250.00	250.00

Payroll January 2026	1,702.51	1,702.51	7,420.89
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25/174.4 Direct Debits/Other Payments

The meeting noted the following direct debit payments:

British Telecom Plc – 29th December 2025 – Telephone and Internet December 2025 – two venues – £143.26.

Sage UK Ltd - 7th January 2026 - Payroll Software January 2026 - £13.20

Lloyds Bank – 16th December 2025 and 19th January 2026– Account Charge £4.25 each month.

25/174.5 St Andrews Churchyard Grant

The meeting noted that the Clerk had completed an application to Cheshire West and Chester Council requesting a grant of £3,321.91.

25/174.6 Management Accounts

The accounts for the 9 months to 31st December 2025 were considered and noted.

25/174.7 Budget (Year April 2026 to March 2027)

The meeting considered the draft budget proposed by the Finance Working Party.

RESOLVED: that the draft budget recommended by the Finance Working Party be approved and that Council request a budget requirement of £65,892.

25/174.8 Community Infrastructure Levy (Previous Minute 25/141.6)

Cheshire West and Chester Council had indicated that the £5,594.96 received on 3rd November 2025 had been paid from Greystones, Church Street, Tarvin (Demolition of bungalow and erection of three detached dwellings and widening of existing access). A further £11,178.56 would be paid to Council by November 2026 made up of £8,319.54 for Land at Former Fraser Chadwick site, Bye Pass Road, Tarvin and £2,859.02 for Brook Cottage, Willington Road, Tarvin.

25/175 LIST OF OUTSTANDING ITEMS

The list was noted.

25/176 ITEMS FOR PUBLICATION

Budget, P.I.P. application, planning application regarding trees lower high street, e-mail addresses, open forum items.

25/177 DATE OF NEXT MEETING – Monday 23rd February 2026 – 7.15pm - Edna Rose Room, Tarvin Community Centre