

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE WILKINSON LOUNGE, TARVIN COMMUNITY CENTRE ON MONDAY 15TH DECEMBER 2025.**

**PRESENT:**

Councillor R Ford (Chairman)  
Councillor P Buckley  
Councillor S Dutton  
Councillor E Lush (Cheshire West and Chester Council Councillor)  
Councillor N Poole  
Councillor P Ryan  
Councillor A Sheppard  
Councillor P Twigg  
Councillor M Williams

**IN ATTENDANCE:**

No Members of the Public  
Parish Council Clerk – Mr M Hassall

**APOLOGIES AND REASONS FOR ABSENCE:**

Councillor M Butler  
Councillor C Edwards  
Cheshire West and Chester Councillor T Cooper

**25/145 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**25/145.1 New Written Requests for Dispensations**

There were no new requests.

**25/145.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

**25/146 OPEN FORUM**

The meeting was not suspended for the Open Forum as there were no members of the public present.

**25/147 MINUTES OF THE MEETING HELD ON 24TH NOVEMBER 2025.**

**RESOLVED:** that the minutes of the meeting held on 24th November 2025 be signed by the Chair of the meeting as a correct record.

**25/148 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 24TH NOVEMBER 2025 NOT COVERED BY THE AGENDA**

**25/148.1 Review of Review of speed limit along Willington Road, from Oscroft to Willington (Previous Minute.25/128)**

The Clerk had written to the resident highlighting minute 25/068.3 from the July 2025 Council meeting. Since then, a further update had been received from Highways apologising for the delay and confirming that the new policy was still on hold whilst costs to third parties were confirmed.

**25/148.2 PCSOs**

Cheshire Police were planning to reduce the number of PCSOs by 60 and the meeting was informed that the PCSO covering Tarvin Parish was one of those expected to leave.

## **25/149 PLANNING MATTERS**

### **25/149.1 Planning Applications**

**RESOLVED:** that the following comments be made on the planning applications submitted:

**25/03633/TPO** - 1x Mature Oak (T1) - Carry out a full crown reduction of 2.5-3m to promote healthy future growth. Removal of minor stem growth and selective reduction cuts will encourage a well-balanced canopy and reduce the likelihood of weak or congested growth. Remove minor growth on main stem - Laburnum Cottage, Broomheath Lane, Tarvin

Comment: No Objections

**25/00764/FUL** – Proposed menage for private use of applicant to ride out horses in all weather – Greystones, Barrow Lane, Tarvin

Comment: No Objections

### **25/149.2 Notices**

**25/02741/FUL** - Single storey extension - Cross Lanes Farm, Cross Lanes, Oscroft - **PERMISSION**

### **25/149.3 SETTLEMENT SPATIAL PLAN**

**25/149.3.1** Cheshire West and Chester Council had still not provided any figures for new housing, so this item was not considered.

**25/149.3.2 RESOLVED:** that the Clerk inform ONH that Council was waiting for the figures.

## **25/150 KING GEORGE V PLAYING FIELD**

### **25/150.1 Surfaces**

The work had been delayed until 2026 due to the poor weather.

### **25/150.2 Proludic - Spring See-Saw, Kompan – Hanging Ring**

The work had yet to be completed.

### **25/150.3 Tennis Club**

A response was still awaited from Wave Utilities.

## **25/151 VEHICLE ACTIVATED SIGNAGE**

There had been no response from FTS.

**RESOLVED:** that the Clerk seek advice from solicitors and if appropriate ask them to write to FTS.

## **25/152 FUTURE SPECIAL PROJECTS**

### **25/152.1 Footpath Working Party (Previous Minute 25/133.2)**

It was confirmed that the first objective was for the Working Party to prepare a report for the April 2026 meeting, or as soon as practically possible after that date, highlighting the condition of the paths and listing any maintenance that was required. Council would consider how any maintenance would be implemented following receipt of the report.

### **25/152.2 Future Projects**

**RESOLVED:** to continue to consider options.

**25/153 SPEED LIMIT ON WILLINGTON ROAD BETWEEN WILLINGTON CORNER AND OSCROFT**

**RESOLVED:** to consider a report prepared by Councillor Lush as soon as the new Highways policy was available.

**25/154 RURAL KEY SERVICE CENTRES MEETING – FORMATION OF GREEN OPEN SPACE ALLIANCE**

An invitation had been received for Tarvin Parish Council to be represented at a meeting to be held in Malpas, 7pm Tuesday 16th December 2025 when Malpas Parish Council were hoping to form an alliance with neighbouring Parish Councils to discuss potential collective actions including the creation of a petition to Cheshire West and Chester Council regarding concerns over future development.

**RESOLVED:** that Councillor Lush attend the meeting and report back to Council.

**25/155 CLERK'S REPORT/CORRESPONDENCE**

**25/155.1** The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins
- b. Information Commissioner's Office – Newsletter December 2025
- c. Cheshire West Connections Event: Contaminated Land Strategy Consultation - Tuesday 13th January 2026 - 6pm to 7pm
- d. Correspondence with Weetwood resident.

**25/155.2 Assertion 10 of the Annual Governance Statement.**

**RESOLVED:** that the Clerk arrange for all Councillors to have gov.uk e-mail addresses providing that the additional cost would not be more than £200 per annum.

If the quote exceeded that figure the quote to be considered at the next meeting.

**25/155.3 Recorded Crime**

In October 2025 there were 4 recorded crimes in Tarvin Parish

2 Violence and Sexual Offences (1 at or near The Green, Oscroft, 1 at or near Tarporley Road)

2 Public Order (1 at or near Tarporley Road, 1 at or near Gibson Close)

**25/156 FINANCIAL MATTERS**

**25/156.1 November 2025 Payments and Payments between meetings**

Councillor Ford had confirmed in writing that all payments had been made as approved by Council.

**25/156.2 RESOLVED:** that the following payment made since the last meeting be confirmed:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Scottish Power Electricity November 2025	165.36	157.49	1,159.47

**25/156.3 RESOLVED:** that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
<b>Vivio Developments Ltd</b> 31 Christmas Trees	<b>725.40</b>	604.50	434.75
<b>Botanica Landscapes Ltd</b> Grass Cutting November 2025	<b>468.00</b>	390.00	795.00
<b>Proludic</b> Parts for Play Equipment	<b>1,596.91</b>	1,330.76	2,752.00
<b>Rcoh Ltd</b> Partial payment for Settlement Spatial Plan	<b>930.00</b>	775.00	CIL
<b>Cheshire Association of Local Councils</b> Data Protection for Councillors – Training	<b>30.00</b>	30.00	200.00
<b>Water Plus Ltd</b> Water King George V Playing Field – Account Month to 10th December 2025	<b>11.58</b>	11.58	0.00
<b>Payroll</b> December 2025	<b>1,653.66</b>	1,653.66	10,947.39
<b>HMRC</b> PAYE and Nat Insce. October to December 2025	<b>1,872.84</b>	1,872.84	9,293.73
<b>Clerk Expenses</b> Half Year to 31st December 2025 Work at Home Allowance £156.00, Postage £7.65. Shredder £76.49 McAfee 1 Year Protection 2pcs £109.99 Adobe Acrobat PDF Pack 1 Yr £125.02 Defibrillator Pads £95.94	<b>571.09</b>	156.00 7.65 63.74 109.99 104.18 79.95	234.00 14.90 349.51 285.77 176.78 512.39

#### **25/156.4 Direct Debits/Other Payments**

The meeting noted the following direct debit payments:

British Telecom Plc – 26th November 2025 – Telephone and Internet November 2025 – two venues – £143.26.

Sage UK Ltd - 5th December 2025 - Payroll Software December 2025 - £13.20

#### **25/157 LIST OF OUTSTANDING ITEMS**

The list was noted.

#### **25/158 ITEMS FOR PUBLICATION**

Councillor Lush indicated that he would produce some notes.

**25/159 DATE OF NEXT MEETING** – Monday 26th January 2026 – 7.15pm - Edna Rose Room, Tarvin Community Centre